



**TANZANIA INVESTMENT AND SPECIAL  
ECONOMIC ZONES AUTHORITY  
(TISEZA)**

**APPLICATION FORM  
FOR  
SEZ Land Parcel**

Tanzania Investment and Special Economic Zones Authority

9A & B Shaaban Robert Street

P. O. Box 938

**DAR ES SALAAM**

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**THE UNITED REPUBLIC OF TANZANIA**

**THE TANZANIA INVESTMENT AND SPECIAL ECONOMIC ZONES ACT  
(No. 6 of 2025)**

**APPLICATION FOR SEZ LAND PARCEL**

To: The Director General  
Tanzania Investment and Special Economic Zones Authority (TISEZA)  
P. O. Box 938  
**DAR ES SALAAM**  
Tanzania

1. I/We .....  
director/directors apply for a land parcel for investment on behalf of  
(name of business enterprise) .....
2. The registered office of the company is situated at .....  
.....

Copies of the following documents are attached to this application:

- (i) The Memorandum and Articles of Association/or partnership agreement
- (ii) Certificate of Incorporation/Registration
- (iii) A copy of the Project Profile or Feasibility Study showing the implementation period, programme of implementation and operative date
- (iv) Evidence of financing for the project
- (v) A copy of Tax identification Number (TIN)
- (vi) The Project Design/Masterplan
- (vii) Evidence of payment for the SEZ application (1000 USD Receipt)

3. The Head Office of the Company will be situated at .....
4. The Principal Officers of the Company are;

.....  
.....  
.....  
.....  
.....  
.....

5. The authorized share capital of the Company is Tshs./US\$ .....
6. The intended capital investment of the Project is Tshs./US\$ .....

The month and day of the financial year end is .....

***Note: failure to provide all the required information will result in the return of the application by the Authority***

I/We enclose a cheque/cash made payable to the **Tanzania Investment and Special Economic Zones Authority** for US\$ 1,000. Being the SEZ/Land application Fees. ***In the event this application is unsuccessful we understand that this fee will not be refunded.***

I, ..... of Post Office Number .....  
do solemnly and sincerely declare that I am a director/duly authorized agent of.....  
.....

**AND** that all the requirements of the Tanzania Investment and Special Economic Zones Act, 2025 in respect of matters precedent to the registration of the business enterprise under the Act and incidental thereto have been complied with, **AND** I make this solemn declaration conscientiously believing the same to be true.

Declared at ..... } .....  
..... } .....

**Applicant**

The .....day of .....year.....}

Before me:

.....

**Commissioner for Oaths**

#### **SEZ LAND PARCEL APPLICATION SUMMARY**

Business Enterprise Name: .....

Business Enterprise Registration type: .....

Registration Number: ..... Registration Date: .....

Post Box: .....

Town: .....

**Sector:** ..... **Sub-Sector:** .....

#### **Investment Financing Plan in Million US\$/Tshs.**

Foreign Equity	Local Equity	Foreign Loan	Local Loan
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.....	.....	.....	.....
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**Project Objectives:** .....

**Project Production Capacity:** .....

**Employment:** Foreign: ..... Local: ..... Total: .....

*Note: Local Employment creation target of at least 100 direct payroll jobs*

**Project Implementation Period:** .....

*Note: Project production commencement shall be within 6 to 12 months only*

#### **Project Location**

Site/Plot/Block No.: .....

Street: ..... District: ..... Region: ..... (Attach sketch map showing project location)

Shareholders	Nationality	%
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....

**Investment Breakdown**      **US\$/Tshs.M**

Land/Building	.....
Plant	.....
Vehicles	.....
Furniture & Fittings	.....
Pre-expenses	.....
Others	.....
Working Capital	.....

**TOTAL** .....  
**Contact Details:**

Name: ..... Title: .....

Telephone: ..... Fax: .....

Email: .....

## **APPLICATION PROCEDURE AND CHECKLIST FOR THE SPECIAL ECONOMIC ZONES (SEZ)**

All documents for application of Special Economic Zones (SEZ) should be scanned in PDF format (each document separately) and sent to the to the official email address: [info@tiseza.go.tz](mailto:info@tiseza.go.tz) and in case of inquiries please use the following phone numbers during working hours (**0730 to 1630 hours**)

1. +255 684677295 Special Economic Zones (SEZ) department (Elizabeth Muzo)

2. +255 719653079 Special Economic Zones (SEZ) department (Diana Mwamanga)

3. +255 222 116 320 TISEZA general line

#### A. APPLICATION CHECKLIST FOR SPECIAL ECONOMIC ZONES (SEZ)

1. **Cover Application Letter** stating the SEZ applied, the project intended, and the size of the land requested, with  
i.  Company headed letter with full address  ii. Two contact  
persons and their phone numbers  iii. Signature of the director and company stamp

2. **SEZ application form** this can be obtained from TISEZA website [www.tiseza.go.tz](http://www.tiseza.go.tz) just download make sure  
i.   Filled in all fields  ii. Shareholders' percentage well  
calculated  iii. Financing Plan  
ii. Similar Intended investment capital, financing plan and Investment breakdown

#### 3. **Business plan**

i. Clear statement of the investment objective, sector and products  ii. Investment Costs and sources of finances   
iii. Job creation  
 iv. Investment funds expenditure breakdown  v. Sources of supply of inputs  vi. Marketing plan  vii.  
Implementation schedule  
 viii. Financial projection for at least 5 years ix. Capacity of the project

#### 4. **Board resolution Extract**

i.   On legal or letter head signed and stamped ii. Resolution of applying to TISEZA SEZ  
iii.  Resolution to use shareholder's Bank statement (in case it is used for company's purpose)

#### 5. **Audited Financial Statements**

i.  Signed & stamped  ii. Those Charged with Governance Commitment  iii. Valid for at least 3 previous years

#### 6. **Copy of Company Certificate of Incorporation and TIN Certificate**

i.  Same company as the memorandum and Certified

#### 7. **Memorandum and Articles of Association (MEMATS)**

i.  Same company as on Certificate of Incorporation  ii. Has objective accommodating project activity  
 iii. Same shareholders as on application forms and business plan  iv. Balanced distribution of shares

#### 8. **Evidence of funds for the project**

i.  Bank statement of the investing company (3 Years) iv. Local Bank Statement showing 25% deposit of threshold amount  
ii.  Bank Guarantee/Parent Company Guarantee iii. Bank Confirmation Letter of the investing company (latest 6 months)

#### 9. **Evidence of payment for the SEZ application**

i. A receipt of USD 1000 or equivalent (in Tshs) issued and stamped by TISEZA

#### 10. **The Project Design/Masterplan**